

**DECISION NOTICE**

**Decision author and proposer: James Carrick, GM VRU Project & Policy Officer**

<b>Subject: Venue Booking and Catering</b>
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<b>Type of decision: Funding Agreement</b>
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<b>Deputy Mayor's decision</b>		<b>Chief Officer's decision</b>	<b>X</b>
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**In all case this will need to be approved by the Director Police, Crime, Criminal Justice and Fire.**

**The decision is that:**

The Greater Manchester Violence Reduction Unit are seeking to make the following payments for a VRU hosted training event:

**Friends Meeting House:**

A payment to be made of £524.79 to book a room at Friends Meeting House, Manchester for the Violence Reduction Experts by Experience Training Programme for people with lived experience of serious violence on Thursday 19th January 2023 as well as catering (Sandwiches, Teas & Coffees) for the 20 meeting attendees.

**The reasons for the decision are:**

**Friends Meeting House:**

The Experts by Experience programme is designed to appoint people with lived experience of serious violence to be trained in the skill of Appreciative Inquiry, and to use Appreciative Inquiry to carry out a critical appraisal of the GM VRU's Community Led Pilots programme and more generally appraise the GM VRU's Community Led approach. This event in particular is intended as a training day to train the appointed Experts in the skill of Appreciative Inquiry

**This decision will contribute to priorities of the Greater Manchester strategy in the following ways:**

The events hosted by the VRU will impact all priorities in the [Greater Manchester Serious Violence Action Plan](#).

**Procurement Comments:**  
No procurement issues raised due to the low funding amount for the above payments.  
  
The GM VRU will need to seek further procurement advice should they wish to procure the above organisations again in the future

**Financial comments:**  
One off Payments will be made to Friends Meeting House upon receipt of an invoice and will be funded out of the 2022/23 Serious Violence funding.

**Legal comments:**  
No legal concerns were raised due to the above payments being a low funding amount

**Risk Assessment:**  
No risks identified - Both organisations are known suppliers to the GMCA and are known for providing reliable and quality services.

**Is safeguarding of children relevant and has this been considered:**  
Safeguarding of children and young adults is paramount to the violence reduction work, both as potential victims and perpetrators of serious violence. The above events will welcome new external appointees ranging from diverse communities across GM, with the intentions of discussing how the VRU's Community Led programmes of work can to tackle serious violence can be improved

**Is safeguarding of vulnerable adults relevant and has this been considered:**  
Noted above

**Agreed by Director – Police, Crime, Criminal Justice and Fire**



Signed... ..

Date.....20<sup>th</sup> Jan 2023.....

**Agreed by GMCA Treasurer**

Signed.....

Date.....

**Agreed by Deputy Mayor**  
**Only required for a Deputy Mayor Decision on amounts of £50,000+**

Signed: .....

Date: .....